

Waban Area Council

Meeting Minutes

July 10, 2014, 7:30pm

Members in Attendance: Rena Getz, Sallee Lipshutz, Christopher Pitts, Kathy Winters, Andreae Downs, Joe Corkery, Matt Gardella, and Barbara Bower.

Aldermen in Attendance: John Rice

1. **March Minutes.** After making one revision, **minutes of March 13, 2014 meeting approved by unanimous vote.**
2. **Treasurer's Report.** RG reported that we have a tax ID number and a bank account at Village Bank. We also have a post office box at the Waban Post Office. The Council agreed that the Secretary and the Treasurer will have the keys to the PO box and will check it regularly. RG paid \$90 for two years for the PO Box. **Unanimous approval to give the Treasurer discretion to pay any bills less than \$100 and report those expenditures at the next meeting. Bills above \$100 will be paid after approval by the Council.**
3. **New Business – Parking/Bike Lane.** AD wants to work with a group to look into removing parking along Beacon St. and adding a bike lane while considering possible increased commuter parking on nearby side streets. Would possibly have a neighborhood meeting in September. **The Council agreed that Ald. Rice should put in a joint request from him and WAC for a parking study for Beacon St.**
4. **WLC Ramp and Parking Lot.** Ald. Rice informed us that the ramp went in to the WLC on Wednesday. Currently working on repaving the parking lot and putting in curbs. The engineering department is looking into cutting two handicap parking spots onto the property along Beacon St. to provide better handicap access to the building. Ald. Rice is trying to ensure that the new parking spots will work with the new garden design.
5. **WAC Functionality.** The Council had a lengthy discussion about how to operate effectively and ensure compliance with Open Meeting Law (“OML”). It was agreed that we should assign responsibility for the topics being addressed by WAC, and the Council drafted a list to accomplish that. **Attached is the list of topics and the councilors assigned to each one.** It was agreed that each group should work together as needed between meetings on their particular issue (i.e., by attending City meetings, conducting research, compiling materials), taking care not to do any deliberations that would contravene OML. Each group will update the President regularly and provide the President with advance notice if there is something that needs to be addressed at the next meeting. The Council also

discussed the length of regular meetings. There was consensus that the meetings should be two hours long and there was a discussion about how to limit the number of issues addressed at each meeting.

6. Next meeting will take place on September 11, 2014.

Adjourn. 9:30pm.

Respectfully submitted,
Kathy Winters